
VACANCY ANNOUNCEMENT

Job title: National Adaptation Plan (NAP) - M&E Specialist

Project title: Climate Action for Transformation in Bangladesh (ClimAct Activity)

Location: Dhaka, Bangladesh

Employer: International Centre for Climate Change and Development (ICCCAD) at Independent University, Bangladesh (IUB)

Duration: 12 months (full-time; subject to extension based on performance)

Application Deadline: 27 November, 2024

Salary: As per organization policy

Application form: <https://forms.gle/FVGTEB8tsdW2JJVN8>

Only applicable for Bangladeshi citizens; We Promote Equal Opportunity

About us

The International Centre for Climate Change and Development (ICCCAD), based at Independent University, Bangladesh (IUB), is a pioneering think tank dedicated to advancing climate resilience efforts through Locally Led Adaptation (LLA) and addressing Loss and Damage (L&D). It focuses on bridging the gap between policy and practice, advocating for sustainable, community-driven adaptation strategies, particularly in vulnerable regions across the Global South. By prioritizing capacity-building activities, ICCCAD empowers local actors, governments, youth, and organizations with the knowledge, skills, and resources needed to implement effective adaptation strategies. With an emphasis on equity and inclusivity, ICCCAD is committed to amplifying local voices and fostering resilient, sustainable communities.

About the project

The United States Agency for International Development (USAID) funded ClimAct activity is a five year project led by Winrock International focused on supporting Bangladesh's transition to net-zero and climate-resilient development pathways. This involves three key objectives: catalyzing climate-positive shifts in the policy landscape, transforming economic and financial systems, and enhancing governance and citizen engagement.

Position

We are seeking an experienced and dynamic professional for the NAP M&E specialist for the ClimAct Activity to drive forward our initiatives in development and climate change adaptation, with a specific focus on NAP implementation roadmap. As an integral part of the USAID ClimAct project team, the NAP M&E Specialist will be working closely with the Ministry of Environment, Forest and Climate Change (MoEFCC) and Implementation Monitoring and Evaluation Division (IMED) to develop mechanisms and instruments to track NAP implementation by all relevant stakeholders.

Tentative key responsibilities

- Review and assess the existing monitoring and evaluation framework of IMED and scoping assessments for possible entry points for tracking NAP primarily and the NDC implementation of Bangladesh, with a view to consolidating information and updating the system.
- Develop strategies and facilitate operationalization, implementation, and streamlining of a locally-led, gender-sensitive, feasible, and integrated NAP Monitoring and Evaluation (M&E) system to track adaptation efforts' outcomes, outputs, and impacts, and climate finance, with feedback loops.
- Develop guidelines and mechanisms for alignment and coordination of the NAP M&E system across the tiers at the national level and with the initiatives under the UNFCCC process.

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- Support strengthening and streamlining use of the NAP Climate Change Information Knowledge Management Portal (CCIKM) /Climate Action Portal and other data;
 - Develop a National Climate Change Compliance System & Framework to align with the NAP M&E and Nationally Determined Contributions (NDC) Monitoring under the Paris Agreement, Reporting, and Verification (MRV) systems
 - Organize and facilitate events/stakeholder workshops/trainings to help develop a shared understanding and validation of the information and reporting needs, indicators and monitoring and evaluation tools, and institutional systems to enhance coordination and collaboration among MoEFCC, LGIs, communities, donors, and research institutions, in close collaboration with the team
 - Coordinate with different experts and specialists of the team including LLA specialist, MRV expert and GHG inventory specialists
 - Coordinate with the ICCCAD-IUB programs and research teams to leverage on and integrate relevant work such as tailoring ICCCAD's 360 Accountability Scorecards approach and context-specific metrics

Required qualifications

- A master's degree in environmental sciences, urban and regional/rural planning, economics, development studies, or other relevant disciplines.
- Very clear understanding on NAP and NDC, institutional mechanisms and IMED structures and processes
- More than five (5) years of relevant professional experience in similar positions involving climate change adaptation and related areas, MEL, the design and implementation of logical frameworks, monitoring systems and reporting frameworks is required.
- Proven technical knowledge as per key responsibilities mentioned along with documentation and reporting
- Proven experience in M&E of adaptation
- Strong understanding of climate change and its impacts on communities.
- Experience in capacity building and multi-stakeholder engagement
- Advanced computer skills, including Microsoft Suite, mapping software (ArcGIS/QGIS), statistical software packages e.g., SPSS, and any qualitative data analysis software e.g. NVivo or ATLAS will be considered as an advantage
- Excellent communication and interpersonal skills, with the ability to engage and work effectively with diverse stakeholders
- Strong documentation, writing, and reporting skills to effectively communicate progress, challenges, and insights